



DAWBARN EDUCATION AWARDS CHECKLIST

Completed Nominations are due by September 4, 2017, 11:59 p.m.

In an effort to assist with the nomination process, please use the following checklist to assemble the required information:

I. Contact and General Information on Nominee:

- Name
- Email address
- Phone number
- Mailing address
- Current position/title or form of student interaction (either as an employee or volunteer)
- School or organization where currently employed or volunteering
- Number of years in that role
- Previous position/title or form of student interaction (either as an employee or volunteer)
- School or organization where previously employed or volunteered
- Number of years in those roles
- Total years in education (as an employee or volunteer)
- Awards, honors, or recognitions for work or volunteer service in education
- External support secured by your nominee for their work or volunteer service in education (i.e. Valley Alliance for Education Creative Classroom Grants)
- Leadership and supervisory positions in education, and how your nominee used those roles to improve education in our community

II. Selection Criteria: How has your Nominee gone over and above their daily responsibilities to... (answers not required for all four questions)

- Encourage students to reach their full potential?
- Inspire young people to set educational goals?
- Foster a lifelong appreciation for the pursuit of learning? and/or;
- Encourage young women to remain in school? (this question pertains specifically to Mr. Dawbarn's concern for teen pregnancy and its correlation to success in school)

III. Letters of Recommendation:

- You will be asked to provide the names and contact information for two individuals who are familiar with the nominee's work and can provide additional specific examples from different perspectives that address the selection criteria. Broad-based support for nominees is desirable. To this end, at least one letter from someone in a supervisory position such as an administrator, department chair, grade coordinator, CEO, or board member is desirable. The selection committee also welcomes letters of recommendation composed by current or former students.